

# Apexus Advanced 340B Operations Certificate Program Scholarship Application: Leadership Support & Time Commitment Request



Dear [Supervisor]:

I am writing to request your support as I pursue the Apexus Advanced 340B Operations Certificate Program Scholarship. This scholarship, offered through Apexus, would cover the cost for my enrollment in the program – the industry standard for advanced 340B Program education.

The program consists of approximately 24 modules requiring 30–40 hours of total time and is completed entirely online. Successful completion of the final exam results in the 340B Apexus Certified Expert (340B ACE) designation.

As part of my scholarship application, I have been asked to demonstrate organizational support and to outline a realistic plan for completing the curriculum, if I am selected. To that end, I am requesting your commitment to support my participation in one of the following ways, should I be awarded the scholarship:

**Option 1 – Dedicated Project Days:** Scheduling a set number of dedicated project days, either consecutive or spread across an agreed-upon duration, during which I would focus exclusively on module completion.

**Option 2 – Recurring Hourly Calendar Blocks:** Setting recurring time blocks on my calendar (e.g., 4–6 hours per week) designated for module completion.

Your support in this process would strengthen my application and signal our organization's commitment to advancing its 340B Program expertise. The knowledge and skills I would gain will directly benefit our organization through stronger program operations, improved compliance positioning, and a greater capacity to address implementation challenges.

I appreciate your consideration and will be happy to discuss the program further at your convenience.

Sincerely,

[Your signature]